

Frequently Asked Questions (FAQs)

This document provides clear, structured, and up-to-date answers to commonly asked career-related questions, along with Personal Tips.

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1. Police

1.1 How can I join the Jharkhand Police, and what are the eligibility criteria?

Posts Available

- Constable
- Sub-Inspector (SI)

Constable- Jharkhand Police

Education Qualification

- Candidates must have passed the 10th-level exam (matriculation) from a recognized board or institution.

Age Limit

Category	Minimum Age	Maximum Age
Male	21 Years	25 Years
Female	21 Years	25 Years

Physical Standard

Category	Height	Chest
General/OBC/BC	160 cm	81-84 CM
SC/ST	155 cm	79-81 CM
All Category	148 cm	NA

Physical Efficiency Test

Category	Event	Time
Male	10 km running	60 minutes
Female	5 KM running	40 minutes

Selection Process:

- Physical Tests (PST + PET)
- Medical Examination
- Written Examination
- Document Verification

Sub-Inspector- Jharkhand Police

Education Qualification

- Candidates must possess a bachelor's degree from a recognized university or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	35 Years	37 Years
OBC	21 Years	38 Years	40 Years
SC/ST	21 Years	40 Years	45 Years

Physical Standard

Category	Height		Chest	
	Male	Female	Male	Female
General/OBC	160 cm	155 cm	81-84 cm	NA
SC	155 cm	148 cm	79-81 cm	NA
ST	155 cm	148 cm	79-81 cm	NA

Physical Efficiency Test

Category	Event	Time
Male	10 km running	60 minutes
Female	5 KM running	40 minutes

Selection Process:

- Physical Tests (PST + PET)
- Medical Examination
- Written Examination
- Document Verification

1.2 How can I join the Bihar Police, and what are the eligibility criteria?

Constable- Bihar Police

Education Qualification

- Candidates must have passed the 10th-level exam (matriculation) from a recognized board or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	25 Years	28 Years
OBC/EBC	18 Years	27 Years	28 Years
SC/ST	18 Years	30 Years	28 Years

Physical Standard

Category	Height		Chest		Weight	
	Male	Female	Male	Female	Male	Female
General/OBC	165 cm	152 cm	81-84 cm	NA	NA	48 Kg
SC	160 cm	148 cm	79-81 cm	NA	NA	48 Kg
ST	160 cm	148 cm	79-81 cm	NA	NA	48 kg

Physical Efficiency Test

Event	Male	Female
Running	1.6 km in 6 min 30 sec	1km in 6 min
High Jump	4 Feet	3 Feet
Shot Put	16 Feet	10 Feet

Selection Process:

- Physical Tests (PST + PET)
- Medical Examination
- Written Examination
- Document Verification

Sub-Inspector- Bihar Police

Education Qualification

- Candidates must possess a bachelor's degree from a recognized university or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	20 Years	37 Years	40 Years
OBC/EBC	18 Years	40 Years	40 Years
SC/ST	18 Years	42 Years	42 Years

Physical Standard

Category	Height		Chest	Weight
	Male	Female	Male	Female
General/OBC	165 cm	152 cm	81-86 cm	48 Kg
SC	160 cm	147 cm	79-84 cm	48 Kg
ST	160 cm	147 cm	79-84 cm	48 kg

Physical Efficiency Test

Event	Male	Female
Running	1.6 km in 6 min 30 sec	1km in 6 min
High Jump	4 Feet	3 Feet
Shot Put	16 Feet	10 Feet

Selection Process:

- Preliminary Examination
- Mains Examination
- Physical Tests (PST + PET)
- Medical Examination
- Document Verification

1.3 How can I join the Uttar Pradesh Police, and what are the eligibility criteria?

Constable- Uttar Pradesh Police

Education Qualification

- Candidates must have passed the 12th-level exam (matriculation) from a recognized board or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	24 Years	25 Years
OBC/SC/ST	18 Years	40 Years	40 Years

Physical Standard

Category	Height		Chest	Weight
	Male	Female	Male	Female
General/OBC	168 cm	152 cm	79-84 cm	48 Kg
SC	160 cm	147 cm	77-82 cm	48 Kg
ST	160 cm	147 cm	77-82 cm	48 kg

Physical Efficiency Test

Event	Male	Female
Running	1.6 km in 6 min 30 sec	1km in 6 min
High Jump	4 Feet	3 Feet
Shot Put	16 Feet	10 Feet

Selection Process:

- Written exam,
- Physical Standard Test (PST),
- Physical Efficiency Test (PET) and
- Document verification

Sub-Inspector- Uttar Pradesh Police

Education Qualification

- Candidates must possess a bachelor's degree from a recognized university or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	31 Years	31 Years
OBC/SC/ST	21 Years	33 Years	33 Years

Physical Standard

Category	Height		Chest	Weight
	Male	Female	Male	Female
General/OBC	168 cm	152 cm	79-84 cm	48 kg
SC	160 cm	147 cm	77-82 cm	48 kg
ST	160 cm	147 cm	77-82 cm	48 kg

Physical Efficiency Test

Event	Male	Female
Running	4.8 km in 28 min	2.4 km in 16 min

Selection Process:

- Preliminary Examination
- Mains Examination
- Physical Tests (PST + PET)
- Medical Examination
- Document Verification

1.4 How can I join the Haryana Police, and what are the eligibility criteria?

Constable- Haryana Police

Education Qualification

- Candidates must have passed the 12th-level exam (matriculation) from a recognized board or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	25 Years	25 Years
OBC/SC/ST	18 Years	33 Years	33 Years

Physical Standard

Category	Height		Chest	Weight
	Male	Female	Male	Female
General/OBC	170 cm	158 cm	83-87 cm	48 Kg
SC	168 cm	158 cm	81-85 cm	48 Kg
ST	168 cm	158 cm	81-85 cm	48 Kg

Physical Efficiency Test

Event	Male	Female
Running	2.5 km in 12 min	1km in 6 min
High Jump	4 Feet	3 Feet
Shot Put	16 Feet	10 Feet

Selection Process:

- Written exam,
- Physical Standard Test (PST),
- Physical Efficiency Test (PET) and
- Document verification

Sub-Inspector- Haryana Police

Education Qualification

- Candidates must possess a bachelor's degree from a recognized university or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	25 Years	33 Years
OBC/SC/ST	18 Years	25 Years	33 Years

Physical Standard for Haryana SI

Category	Height		Chest	
	Male	Female	Male	Female
General/OBC	170 cm	158 cm	83-87 cm	83-87 cm
SC	170 cm	158 cm	81-85 cm	81-85 cm
ST	168 cm	156 cm	81-85 cm	81-85 cm

Physical Efficiency Test for Haryana SI

Event	Male	Female
Running	2.5 km in 12 min	1km in 6 min

Selection Process:

- Written Exam (objective-type): General Knowledge, Reasoning, and Haryana GK.
- Physical Standard Test (PST) and Physical Efficiency Test (PET)
- Document Verification
- Medical Test
- Final Merit List

1.5 How can I join the Rajasthan Police, and what are the eligibility criteria?

Constable- Rajasthan Police

Education Qualification

- Candidates must have passed the 12th-level exam (matriculation) from a recognized board or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	24 Years	29 Years
OBC/SC/ST	18 Years	29 Years	29 Years

Physical Standard

Category	Height		Chest	Weight
	Male	Female	Male	Female
General/OBC	168 cm	152 cm	81-86 cm	47.5 Kg
SC	160 cm	145 cm	74-79 cm	47.5 Kg
ST	168 cm	145 cm	74-79 cm	43 Kg

Physical Efficiency Test

Event	Male	Female
Running	5 km in 24 min	1km in 6 min

Selection Process:

- Written Exam (objective-type): General Knowledge, Reasoning, and Rajasthan GK.
- Physical Standard Test (PST) and Physical Efficiency Test (PET)
- Document Verification
- Medical Test
- Final Merit List

Sub-Inspector- Rajasthan Police

Education Qualification

- Candidates must possess a bachelor's degree from a recognized university or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	31 Years	31 Years
OBC/SC/ST	21 Years	33 Years	33 Years

Physical Standard

Category	Height		Chest		Weight
	Male	Female	Male	Female	Female
General/OBC	168 cm	152 cm	79-84 cm	NA	48 Kg
SC	160 cm	147 cm	77-82 cm	NA	48 Kg
ST	160 cm	147 cm	77-82 cm	NA	43 Kg

Physical Efficiency Test

Event	Male	Female
Running	4.8 km in 28 min	2.4 km in 16 min

Selection Process:

- Written Exam (objective-type): General Knowledge, Reasoning, and Rajasthan GK.
- Physical Standard Test (PST) and Physical Efficiency Test (PET)
- Document Verification
- Medical Test
- Final Merit List

1.6 How can I join the Madhya Pradesh Police, and what are the eligibility criteria?

Constable- Madhya Pradesh Police

Education Qualification

- Candidates must have passed the 12th-level exam (matriculation) from a recognized board or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	24 Years	24 Years
OBC/SC/ST	18 Years	29 Years	29 Years

Physical Standard

Category	Height		Chest	Weight
	Male	Female	Male	Female
General/OBC	168 cm	155 cm	81-86 cm	47.5 Kg
SC	168 cm	155 cm	74-79 cm	47.5 Kg
ST	160 cm	145 cm	74-79 cm	43 Kg

Physical Efficiency Test

Event	Male	Female
Running	800 m in 2 minutes 45 seconds	800 m in 3 minutes 45 seconds

Selection Process:

- Written Exam (objective-type): General Knowledge, Reasoning, and Rajasthan GK.
- Physical Standard Test (PST) and Physical Efficiency Test (PET)
- Document Verification
- Medical Test
- Final Merit List

Sub-Inspector- Rajasthan Police

Education Qualification

- Candidates must possess a bachelor's degree from a recognized university or institution.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	31 Years	31 Years
OBC/SC/ST	21 Years	33 Years	33 Years

Physical Standard

Category	Height		Chest		Weight
	Male	Female	Male	Female	Female
General/OBC	168 cm	152 cm	79-84 cm	NA	48 Kg
SC	160 cm	147 cm	77-82 cm	NA	48 Kg
ST	160 cm	147 cm	77-82 cm	NA	43 Kg

Physical Efficiency Test

Event	Male	Female
Running	4.8 km in 28 min	2.4 km in 16 min

Selection Process:

- Written Exam (objective-type): General Knowledge, Reasoning, and Rajasthan GK.
- Physical Standard Test (PST) and Physical Efficiency Test (PET)
- Document Verification
- Medical Test
- Final Merit List

1. Teacher

1.1 How can I become a teacher in Uttar Pradesh, and what are the eligibility criteria?

A. Primary Teacher

Education Qualification:

- Class 12 with 50% marks + 2-year Diploma in Elementary Education (D.El.Ed)
- Class 12 with 50% marks + 4-year Bachelor of Elementary Education (B.El.Ed)
- Class 12 with 50% marks + 2-year Diploma in Education (Special Education)
- Graduation + 2-year D.El.Ed
- Graduation + Bachelor of Education (B.Ed.)

Eligibility Test

- Uttar Pradesh Teacher Eligibility Test (UPTET) Level 1
- CTET Level 1
- Super TET

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	40 Years	40 Years
OBC/SC/ST	21 Years	45 Years	45 Years

Selection Process

- Completed Required education
- Qualify UPTET Paper 1
- Appear for Super TET Exam
- Apply for Primary Teacher Vacancies using website <http://www.upsessb.org/index.html>

B. For Trained Graduate Teacher

Education Qualification

- Graduation + 2-year Diploma in Elementary Education (D.El.Ed)
- Graduation with 50% + Bachelor of Education (B.Ed)
- Graduation with 45% + 1-year Bachelor of Education (B.Ed)
- Class 12 with 50% + 4-year Bachelor of Elementary Education (B.El.Ed)
- Class 12 with 50% + 4-year BA/BSc. Ed or B.A.Ed./BSc. Ed

Eligibility Test

- Uttar Pradesh Teacher Eligibility Test (UPTET) Level II
- CTET Level II
- Super TET

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	40 Years	40 Years
OBC/SC/ST	21 Years	45 Years	45 Years

Selection Process

- Completed Required education
- Qualify UPTET Paper 1
- Appear for Super TET Exam
- Apply for Trained Graduate Teacher Vacancies using the

Website <http://www.upsessb.org/index.html>

1.2 How can I become a teacher in Bihar, and what are the eligibility criteria?

A. Primary Teacher

Education Qualification:

- 12th pass with 45% + 2-yr D.El.Ed (Diploma in Elementary Education) **OR**

- Class 12 with 50% + 4-year Bachelor of Elementary Education (B.El.Ed) **OR**
- B. A/B.Sc. with 50% + B.Ed (Bachelor of Education)

Eligibility Test

- Bihar Teacher Eligibility Test (BTET)/ CTET

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	37 Years	40 Years
OBC/BC	18 Years	40 Years	45 Years
SC/ST	18 Years	42 Years	42 Years

Selection Process

- Complete education (D.El.Ed/B.Ed)
- Qualify BTET, STET, or CTET
- Apply via BPSC/BSEB
- Appear in the exam
- Qualify and get shortlisted
- Document verification and appointment

B. Trained Graduate Teacher

Education Qualification

- Graduation with a minimum 45% + Bachelor of Education with a minimum 50%
- B.El.Ed/B.A.Ed./BSc. B.Ed./B.Ed (Special Ed) with a minimum 50%

Eligibility Test

- Bihar Teacher Eligibility Test (BTET)/ CTET

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	37 Years	40 Years
OBC/BC	21 Years	40 Years	40 Years
SC/ST	21 Years	42 Years	42 Years

Selection Process

- Complete education (D.El.Ed/B.Ed/)
- Qualify BTET, STET, or CTET
- Apply via BPSC/BSEB
- Appear in the exam
- Qualify and get shortlisted

- Document verification and appointment

C. Post Graduate Teacher

Education Qualification

- Secondary (Class 9-10): Graduation+ B.Ed.
- Sr. Secondary (Class 11-12): Post Graduation + B.Ed.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	21 Years	37 Years	40 Years
OBC/BC	21 Years	40 Years	40 Years
SC/ST	21 Years	42 Years	42 Years

Section Process

- Wait for BSEB/BPSC notification
- Register & Apply
- Written exam (BTET/STET)
- Shortlisting
- Document verification
- Final merit list
- Appointment
- For more information, please visit official website: <http://secondary.biharboardonline.com/>

1.3 How can I become a teacher in Haryana, and what are the eligibility criteria?

A. Primary Teacher

Education Qualification:

- Class 12 with 50% + D.El.Ed/ Diploma in Education
- Class 12 with 50% + 4-year Bachelor of Elementary Education (B.El.Ed)
- Graduation + 2-year D.El.Ed

Eligibility Test

- Haryana Teacher Eligibility Test (HTET)
- Super TET

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	42 Years	47 Years
OBC/SEBC/SC/ST	18 Years	47 Years	47 Years

Selection Process

- Completed Required education
- Qualify HTET Paper 1
- Apply for Primary Teacher Vacancies using the website

B. Trained Graduate Teacher**Education Qualification:**

- Graduation + D.El.Ed/B.Ed. with minimum 50%.
- Candidates must pass the Haryana Teacher Eligibility Test (HTET) Paper II.

Age Limit:

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	42 Years	47 Years
OBC/SEBC/SC/ST	18 Years	47 Years	47 Years

Selection Process

- Appear for HTET Level 2 (TGT)
- Candidates must pass the Haryana Teacher Eligibility Test (HTET)
- For more information, please visit the official website: <https://bseh.org.in/>

C. For Post Graduate Teacher**Education Qualification**

- Master's Degree (M.A/M.Com/M.Sc) with minimum 50 % marks
- Bachelor of Education from a recognized university.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female

General	18 Years	42 Years	47 Years
OBC/SEBC/SC/ST	18 Years	47 Years	47 Years

Selection Process

- Complete the required education
- Qualify HTET (Level 3)
- Apply when recruitment opens
- Written exam
- Qualify and get shortlisted
- Document verification & appointment
- For more information, please visit official website: <https://bseh.org.in/>

2.4 How can I become a teacher in Jharkhand, and what are the eligibility criteria?

A. Primary Teacher

Education Qualification:

- Class 12 with 50% + D.El.Ed/ Diploma in Education
- Class 12 with 50% + 4-year Bachelor of Elementary Education (B.El.Ed.)
- Graduation + 2-year D.El.Ed
- Graduation + Bachelor of Education (B.Ed)

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General/EWS	21 Years	40 Years	43 Years
OBC/BC	21 Years	42 Years	43 Years
ST/SC	21 Years	45 Years	45 Years

Selection Process

- Teacher Eligibility Test (JTET / CTET)
- Written Examination (CBT)
- Merit List Preparation
- Document Verification
- Final Selection & Appointment

B. Trained Graduate Teacher

Education Qualification:

- Graduation with 50% + Bachelor of Education (B.Ed)
- Class 12 with 50% + 4-year Bachelor of Elementary Education (B.El.Ed)
- Class 12 with 50% + 4-year BA/BSc. Ed or B.A.Ed./BSc. Ed

Age Limit:

Category	Minimum Age	Maximum Age	
		Male	Female
General/EWS	21 Years	40 Years	43 Years
OBC/BC	21 Years	42 Years	43 Years
ST/SC	21 Years	45 Years	45 Years

Selection Process

- Teacher Eligibility Test (JTET / CTET)
- Written Examination (CBT)
- Merit List Preparation
- Document Verification
- Final Selection & Appointment

C. For Post Graduate Teacher

Education Qualification

- Post-Graduation in a relevant subject from a recognized university.

- Bachelor of Education (B.Ed.) from a recognized university.

Age Limit

Category	Minimum Age	Maximum Age	
		Male	Female
General	18 Years	42 Years	47 Years
OBC/SEBC/SC/ST	18 Years	47 Years	47 Years

Selection Process

- Complete the required education
- Qualify JTET (Level 3)
- Apply when recruitment opens
- Written exam
- Qualify and get shortlisted
- Document verification & appointment

For more information, please visit the official website

3. Indian Army

How can I join the Indian Army, and what are the entry options?

A. Agniveer Recruitment (Agnipath Scheme)

Eligibility Criteria

Post	Education Qualification	Age Limit
Agniveer General Duty	Class 10 th / Matric with 45% marks aggregate.	17.5 to 21 Years

Clerk	Completed 10+2 in any stream with minimum 60% marks	17.5 to 21 Years
Tradesman	Completed 8 th with a minimum 33% marks	17.5 to 21 Years
Technician	Completed 10+2 with Physics, Chemistry & Maths, and English with minimum 50% marks	17.5 to 21 Years

Selection Process

- Common Entrance Examination (CEE)
- Physical Fitness Test (PFT)
- Medical Examination
- Merit List

Officer -Level Entry

- National Defence Academy (NDA)
- Combined Defence Services (CDS)
- Technical Entry Scheme (TES)
- Short Service Commission (SSC)
- Trained Graduate Course (TGC)
- JAG (Judge Advocate General) Entry

Eligibility Criteria

Entrance Exam	Education Qualification
National Defence Academy (NDA)	<ul style="list-style-type: none"> • Class 12th with any stream for the Army Wing • PCM mandatory for Navy & Air Force.
Combined Defence Services (CDS)	<ul style="list-style-type: none"> • Graduation from any stream for OTA & IMA • B.Tech/B.E for Indian Naval Academy • B.Tech/B.E. or Graduation with Physics & Maths in 10+2.
Technical Entry Scheme (TES)	<ul style="list-style-type: none"> • Class 12th with PCM
Trained Graduate Course (TGC)	<ul style="list-style-type: none"> • B.Tech/B.E from a recognized university.
Short Service Commission	<ul style="list-style-type: none"> • B.Tech/B.E from a recognized university.
JAG (Judge Advocate General) Entry	<ul style="list-style-type: none"> • A Bachelor of Laws (LLB) degree with a minimum of 55% marks.

Age Limit

Entrance Exam	Age
National Defence Academy (NDA)	16.5 – 19.5 Years
Combined Defence Services (CDS)	OTA Age: 19–25 years IMA Age: 19–24 years INA Age: 19–22 years AFA Age: 19-23 years
Technical Entry Scheme (TES)	16.5 – 19.5 Years
Trained Graduate Course (TGC)	20 – 27 Years
Short Service Commission	19 – 25 Years
JAG (Judge Advocate General) Entry	21 – 27 Years

Selection Process

- Entrance Exam
- SSB (Service Selection Board)
- Medical Test
- Merit List

4. Doctor

How can I become a Doctor after Class 12?

Education Qualification

- Class 12 with Physics, Chemistry, Biology (PCB – Physics, Chemistry, Biology) with minimum 50%

Entrance Examination

- NEET (National Eligibility cum Entrance Test)

Courses

- MBBS (Bachelor of Medicine and Bachelor of Surgery)
- BAMS (Bachelor of Ayurvedic Medicine & Surgery)
- BDS (Bachelor of Dental Surgery)
- BHMS (Bachelor of Homeopathic Medicine & Surgery)
- BVSc (Bachelor of Veterinary Science)

Duration

- 5.5 years (4.5 years course and 1 year internship)

5. Paramedical

How can I become a paramedical staff (Nurse/OT Technician/Occupational Therapist/Radiologist) after Class 12?

Education Qualification

- Class 12 with Physics, Chemistry, Biology, with a minimum 50%

Entrance Examination

- UPCNET, MP PNST, RUHS CET, BCECE, JCECE, Haryana BSc Nursing

Bachelor Course

Courses	Duration
B.Sc. Nursing	4 Years
BMLT (Bachelor of Medical Lab Technology)	4 Years
B.Sc. Radiology / Imaging Technology	3 – 4 Years
B.Sc. Operation Theatre Technology	3 – 4 Years
BPT (Bachelor of Physiotherapy)	4.5 Years
B.Sc. Dialysis Technology	3 Years

Diploma Courses

Courses	Duration
DMLT (Diploma in Medical Lab Technology)	2 Years
Diploma in Radiology	2 Years
Diploma in X-Ray Technology	2 Years
ANM (Auxiliary Nursing Midwifery)	2 Years

6. Advocate

How can I become an Advocate/Lawyer after 12th?

Education Qualification

- Class 12th with any stream

Entrance/Eligibility Examination

- Common Law Admission Test (CLAT).
- CUET (Common University Entrance Test).
- All India Law Entrance Test (AILET).

- State /university-based entrance exams.
- All India Bar Council Exam

Course

Courses	Duration
B.A LLB, B.Sc. LLB, B.Com LLB	5 Years

Selection Process

- Entrance Exams
- 5-Year course (B.A LLB, B.Sc LLB, B.Com LLB)
- AIB Exam (All India Bar Exam)
- COP (Certificate of Practice)

1. How can I become an Advocate/Lawyer after graduation?

Education Qualification

- Graduation with any stream

Entrance Examination

- CUET (Common University Entrance Test)
- State/University-based entrance exams
- All India Bar Council Exam

Courses

Course	Duration
LLB (Bachelor of Legislative Law).	3 Years

7. Entrepreneur

How can I become Entrepreneur?

Education Qualification

There is no fixed qualification, but generally:

- You can start a business after **10th or 12th**
- Graduation is helpful for better business understanding
- MBA or specialized courses help in scaling business

Courses

- BBA in Entrepreneurship
- B.M.S (Bachelor of Management Studies)
- B.Voc in Entrepreneurship
- MBA in Entrepreneurship
- Diploma in Entrepreneurship Development
- Digital Marketing Course
- Certification Course in Startup Management
- Entrepreneurship Development Programmes (EDP)
- MSME Awareness & Training Workshops

Entrance Examination

- CUET
- CAT
- MAT

What are some common business ideas in rural areas?

- Dairy Farming
- Poultry Farming
- Organic Farming
- Kirana (Grocery) Store
- Mobile Repairing Shop
- Common Service Centre (CSC)
- Agarbatti Making
- Pickle & Papad Making
- Handicrafts Business
- Solar Panel Installation

How much investment is required to start a business?

Investment depends on the type of business.

- Small businesses: ₹10,000 – ₹1,00,000
- Medium businesses: ₹1 lakh – ₹10 lakh
- Large businesses: ₹10 lakh and above

What government support is available for entrepreneurs?

- Startup India
- Mudra Loan (PMMY)
- Stand-Up India
- Skill India

8. Merchant Navy

How can I join Merchant Navy?

Post in Merchant Navy

- GP Rating
- Deck Officer
- Marine Engineer
- Electro-Technical Officer

A. GP Rating

Education Qualification

- Candidates must have passed 10th standard (matriculation) with English, Science, and Mathematics from a recognized board.

Age Limit

- Minimum: 17 years
- Maximum: 25 years (some relaxation for reserved categories as per institute/authority rules).

Medical Standard

- Eyesight: 6/6 (unaided vision in both eyes).
- No colour blindness.
- Candidate must be physically and mentally fit as per DG Shipping guidelines.

Courses

- GP Rating Course (6 months).
- Saloon Rating Course (for catering/food services).

Selection Process

- Written Test / Interview (by institute).
- Medical Examination.
- Pre-Sea Training in DG Shipping-approved institute.

B. Deck Officer

Education Qualification

- 12th pass with Physics, Chemistry, Mathematics (PCM) and English.
- Minimum 60% aggregate in PCM and 50% in English (10th or 12th).

Age Limit

- Minimum: 17 years
- Maximum: 25 years

Medical Standard

- Eyesight: 6/6 (unaided vision in both eyes).
- No color blindness.

Courses

- B.Sc. Nautical Science (3 years)
- Diploma in Nautical Science (DNS – 1 year, followed by B.Sc.)

Selection Process

- IMU CET (Indian Maritime University Common Entrance Test).
- Sponsorship Test/Interview by Shipping Companies.
- Medical Test as per DG Shipping norms.
- Pre-Sea Training.

C. Marine Engineer

Education Qualification

- 12th pass with PCM (60% aggregate) + English 50%. **OR**
- B.E./B.Tech. In Mechanical / Naval Architecture (for lateral entry through the Graduate Marine Engineering (GME) 1-year course).

Age Limit

- Minimum: 17 years
- Maximum: 25 years

Medical Standard

- Eyesight: 6/6 (unaided vision in both eyes).
- No color blindness.

Courses

- B.Tech Marine Engineering (4 years)
- Graduate Marine Engineering (1 year for Mechanical/Electrical Engineers.
- ETO (Electro-Technical Officer Course for Electrical Engineers.

Selection Process

- IMU CET.

- Institute/Company Entrance Test & Interview.
- Medical Examination.
- Pre-Sea Training.

D. Electro-Technical Officer

Education Qualification

- B.E./B.Tech in **Electrical / Electronics / Instrumentation / Telecommunication / Power Engineering** with a minimum 50%.

Age Limit

- Maximum: 35 years

Medical Standard

- Eyesight: 6/12 in both eyes or as per DG Shipping standards.
- No colour blindness.

Courses

- ETO Course (4 months pre-sea training).

Selection Process

- Written/Interview by institutes.
- Medical Examination.
- Pre-Sea Training.

9. Professor

How can I become a Professor?

Education Qualification

- Post-graduation in relevant subject with minimum 50% marks.

Eligibility Test

- UGC NET
- CSIR NET

Selection Process

- Completed required education.
- Qualify NET/PhD.
- Apply through UPSC, State PCS.
- Interview
- Merit List

10. Librarian

How to be a Librarian

Education Qualification

- Graduation + Diploma / Degree in Library Science
- Graduation+ B.Lib (Bachelor of Library Science)
- Graduation +M.Lib (Master of Library Science)

Entrance Examination

- NET (UGC-NET)
- SET (State -Eligibility Test)

Courses

- B.Lib / B.Lib.I.Sc (Bachelor of Library Science)
- M.Lib / M.Lib.I.Sc (Master of Library Science)
- Diploma in Library Science
- Certificate in Library & Information Science

11. Chartered Accountant

How can I become a Chartered Accountant in India?

Ways to become Chartered Accountant

- Foundation Route
- Direct-Entry Route

Foundation Route

Education Qualification

- Must have passed Class 12 (10+2) from a recognized board.
- Students from any stream can apply, but Commerce students find it more relevant.

Course Structure:

- CA Foundation Course (Entry-level)
- CA Intermediate Course
- Practical Training (Articleship)
- CA Final Course

Selection Process

- CA Foundation Exam (conducted in May & November).
- CA Intermediate.
- Complete ICITSS (Information Technology & Soft Skills) training.
- Undergo 2 years Articleship (Practical Training) under a Chartered Accountant.
- CA Final Exam.
- Apply for ICAI Membership to become a Chartered Accountant.

Direct Entry Route (After Graduation / Post-Graduation)

Educational Qualification:

- Commerce graduates/postgraduates: Minimum 55% marks.
- Non-commerce graduates/postgraduates: Minimum 60% marks.
- Candidates who passed Intermediate level of ICSI or ICMAI can also apply.

Course Structure:

- CA Intermediate Course (Direct entry, Foundation skipped)
- Practical Training (Articleship – 2 years)
- CA Final Course

Selection / Registration Process:

- Register directly for CA Intermediate via ICAI portal.
- Complete ICITSS (IT & Soft Skills) training.
- Begin Articleship (2 years) under a practicing CA.
- Register for CA Final during the last 6 months of articleship.
- Complete AICITSS (Advanced IT & Soft Skills) before appearing for CA Final.
- Pass CA Final Exam.
- Apply for ICAI Membership to become a Chartered Accountant.

12. Company Secretary

How can I become a Company Secretary in India?

Ways to become Company Secretary

- Foundation Route
- Direct-Entry Route

A. Foundation Route

Education Qualification

- Must have passed Class 12 (10+2) in any stream (except Fine Arts) from a recognized board.

Course Structure:

1. CS Executive Entrance Test (CSEET) (*Earlier known as Foundation*)
2. CS Executive Programme
3. CS Professional Programme
4. Practical Training

Selection Process

- Clear CSEET Exam (held four times a year – January, May, July, November).
- After passing CSEET, register for CS Executive Programme.
- Complete Pre-Examination Test before appearing for Executive exams.
- After clearing Executive, register for CS Professional Programme.

B. Direct Entry Route (After Graduation / Post-Graduation)

Educational Qualification:

- Graduate (any discipline except Fine Arts) from a recognized university.

Course Structure:

- CS Executive Programme (Direct Entry)
- CS Professional Programme
- Practical Training

Selection / Registration Process:

- CS Executive Programme via ICSI portal.
- Complete Pre-Examination Test before attempting Executive exams.
- Pass both modules of Executive Programme.
- Register for Professional Programme.
- Complete required Training & EDP.
- Pass Professional Programme exams.
- Apply for Membership to become a Company Secretary (ACS)

Personal Tips

1. Time Management

A. How can I manage time for my competitive exam?

- Make a simple daily study timetable and try to follow it.
- Give more time to difficult subjects and revise easy ones regularly.
- Practice mock tests and past papers to improve speed.
- Study with full focus and avoid mobile or other distractions.
- Take short breaks to stay fresh and avoid tiredness.
- Revise what you study every day to remember better.
- Track your progress and improve weak areas.

B. Why is time management important for students?

- Time management helps you complete your work on time. It reduces stress and gives confidence. It helps you balance study, family, and rest.

C. How can I make a simple daily study schedule?

- Write your daily activities. Fix 2–4 hours for study. Divide subjects into small parts and take short breaks. Keep 30 minutes for revision.

D. How can I avoid wasting time?

- Keep your phone away while studying. Study in a quiet place. Make small daily goals and finish important work first.

E. How many hours should I study daily?

- School students can study 3–4 hours daily.
- Competitive exam students may need 6–8 hours with proper breaks.

F. How can I balance study and earning?

- Below are the points to follow.
- Do part-time work for limited hours.
- Do not ignore studies.
- Make a proper daily schedule.

2. Resume & Interview Preparation

A. How to prepare a resume and prepare for an interview?

- Write a clear and simple resume with your education, skills, and achievements.
- Keep your resume short, neat, and free from spelling mistakes.
- Highlight your strengths, experience, and relevant skills honestly.
- Practice common interview questions before the interview.
- Learn about the company or job role to answer confidently.
- Dress neatly and maintain good body language during the interview.
- Speak clearly, stay calm, and be honest in your answers.

B. How can you build a strong teaching portfolio that increases your job chances?

- Include your basic details and career objective
- Add your educational qualifications and certifications
- Mention teaching training like D.El.Ed, B.Ed., internships, or workshops
- Show the lesson plans you have prepared
- Include samples of worksheets, assignments, and assessments
- Add classroom activities, projects, and teaching aids you have used
- Mention digital skills like PPTs, online tools, or smart class experience
- Add student feedback or mentor feedback if available
- Include photos or records of teaching practice
- Keep the portfolio neat, updated, and well-organized

C. What should I include in my resume?

- Below are the points that can be included in a resume:
 - Name
 - Contact details like phone number, email ID, and LinkedIn details.
 - Education Qualification in reverse chronological order
 - Certification & Workshop, if you have attended.
 - Skills
 - Relevant Experience: if you have worked.
 - Achievements and Awards.

D. How long should a resume be?

- For a fresher, one page is enough. Avoid adding unnecessary information.

E. How can I prepare for an interview?

- Read about the company.
- Practice common questions like introduction, reason to join the company,
- Dress neatly and arrive on time.

F. How can I improve my confidence before an interview?

- Practice speaking in front of a mirror.
- Do mock interviews.
- Think positively and believe in your skills.

3. Free Resources & Websites.

A. Where can I learn new skills for free?

- Below are the resources that can be used:
 - YouTube
 - Coursera (free courses),
 - SWAYAM,
 - Learnvern
 - Government websites for free learning.

4. Art of Conversation to Discuss with Family

A. How can I talk to my family about my career?

- Choose a calm time.
- Speak respectfully.
- Explain your goal clearly and confidently.

B. What if my family does not agree with my choice?

- Listen to their concerns. Show proper research and career scope. Try to find a middle solution.

C. How can I handle family pressure?

- Stay calm and do not argue. Explain your strengths and interests politely.

D. How can I build trust with my family?

- Be honest. Share your progress regularly and show responsibility in your studies.

E. How can I convince my parents to support my interest in teaching when they want me to choose a different job?

- Understand Their Concerns - Listen carefully to why they don't want you to become a teacher.
- Gather Information and Facts - Show them the advantages of a teaching career and share growth opportunities.
- Present a Plan - Make a step-by-step career plan and share it with your parents.
- Use Examples - Share stories of successful teachers in your area or online and show how teaching can also be financially rewarding in the long term.
- Communicate calmly and respectfully - Avoid arguments. Speak logically and with respect, and show them you are serious and responsible about your career choice.

5. Career Options Based on Streams

A. What career options are available for me after completing 12th from the Science Stream with Physics, Chemistry, and Maths?

- Engineer
- Scientist
- Software Developer
- Architect
- Data analyst

B. What career options are available for me after completing 12th from the Science Stream with Physics, Chemistry, and Biology?

- Doctor
- Researcher
- Pharmacist
- Environmentalist
- Zoologist
- Radiologist

C. What career options are available for me after completing 12th from Humanities/Arts?

- Teacher
- Lawyer
- Psychologist
- Journalist
- Social worker
- Psychologist
- Designer
- Artist

D. What career options are available for me after completing 12th from Commerce?

- Chartered Accountant
- Accountant
- Banker
- Entrepreneur
- Financial advisor
- Financial Analyst
- Policy Analyst

E. How do I choose the right career?

- To choose your career, please follow the steps mentioned below.
- Know your interests and skills.
- Decide on a career based on your interests, skills, and education
- Take career counselling if needed
- Research your career properly before deciding.

6. How to Earn Money While Studying

A. Can I do part-time jobs while pursuing a course in college?

- Yes, students can do some part-time jobs like tutoring, data entry, delivery jobs, or work in shops part-time.

B. How can I earn money online?

- To earn money, you can do freelancing like content writing, graphic design, or online tutoring.

C. Can I earn money from internships?

- Yes, internships give experience and sometimes a stipend. They improve your resume.

7. Education Loan

A. What is Education loan?

- Education loan is money given by a bank for higher studies.
- You return it after completing your course and getting a job.
- Documents needed: Aadhaar card, admission letter, fee structure, income certificate.
- Repayment starts after course completion + 6 months to 1 year.

B. Where can I apply for education loan?

- Visit the official Vidya Lakshmi portal and register online.
- Fill the Common Education Loan Application Form (CELAF).
- Apply to multiple banks through one single form.
- Check eligibility – admission in recognized course is required.
- Interest rate and repayment depend on bank rules.
- Track loan status online and submit required documents on time.

C. Do students need to give property or security for an education loan?

- For small loan amounts, banks may not ask for property or security.
- For higher loan amounts, banks may ask for collateral (like land or property).
- Some government schemes support students from economically weaker sections.
- Interest subsidies may be available for low-income families.
- The bank decides based on the loan amount and student profile.

D. When and how do we have to repay the education loan?

- Repayment usually starts after completing the course.

- There is a “moratorium period” (course duration + 6–12 months).
- Students can start paying after getting a job.
- Loan is repaid in monthly installments (EMIs).
- Early repayment is allowed in most banks.

8. Scholarships

A. What is a scholarship and who can apply for it?

- A scholarship is financial help given to students for education.
- It does not need to be repaid.
- Students with good academic performance can apply. Also, details of who can apply is always given in the details of scholarship you want to apply.
- Some scholarships are for low-income families.
- Many are available for SC, ST, OBC, minority, and girl students, state based, course based, income based etc.

B. How can students apply for a scholarship?

- Students can apply online through government and private scholarship portals. Always cross-check the website before applying for scholarships.
- Schools and colleges also inform about available scholarships.
- Required documents include Aadhaar card, income certificate, caste certificate (if applicable), and bank details.
- Students must fill the form carefully and submit before the deadline.
- Keep copies of all documents for future reference.

C. When and how do students receive scholarship money?

- After verification of documents, the scholarship is approved.
- The amount sometimes directly transferred to the student’s bank account or bank account of university/college.
- It may be given yearly or semester-wise.
- Students must maintain required attendance and marks to continue receiving it.
- If any mistake is found, the application may be rejected.

D. What websites students can use to apply for Scholarships?

- Here are some scholarships students can start exploring:
- **Central Sector Scheme of Scholarship for College and University Students** – For students with good marks in Class 12
- **AICTE Pragati Scholarship** – For girls in technical courses
- **AICTE Saksham Scholarship** – For specially-abled students

Information about these scholarships can be found on NSP (National Scholarship Portal) website (<https://scholarships.gov.in/>) and AICTE (All India Council for Technical Education) website (<https://www.aicte.gov.in/opportunities/students/overview>)

Here are a few other websites to explore scholarships:

- Buddy4study (<https://www.Buddy4study.com>)
- Scholarships in India (<https://www.scholarshipsinindia.com>)
- Vidhyasarathi (<https://www.vidyasaarathi.co.in/Vidyasaarathi/>)

9. How to select a career?

A. How do I know which career is right for me?

- Identify your interests (What subjects or activities do you enjoy?).
- Understand your strengths and skills.
- Take a career aptitude test if possible.
- Talk to teachers, parents, or career counselors.
- Research different career options before deciding.

B. Should I choose a career based on passion or salary?

- Choose a career that matches your interest and skills.
- Also consider job opportunities and income stability.
- Do not choose only because friends are choosing it.
- Think about long-term growth and satisfaction.
- Try to balance passion and practical needs.

C. What steps should I follow to select a career?

- Step 1: Know yourself (interests, strengths, values).
- Step 2: Explore multiple career options related to your stream.
- Step 3: Check required qualifications and courses, responsibilities, challenges, subject. Syllabus etc.
- Step 4: Understand job demand and future scope.
- Step 5: Make a clear goal and start preparing early.

10. How can I improve English?

A. How can I improve my English speaking skills?

- Practice speaking daily, even if you make mistakes.
- Talk in English in classroom or with friends/ family.
- Listen to English news, songs, or short videos etc
- Repeat sentences to improve pronunciation.
- Do not feel shy or afraid of making mistakes.
- Try to record your voice and listen to it to identify common mistakes.

B. How can I improve my English vocabulary?

- Learn 5–10 new words daily.
- Read simple English newspapers or storybooks.
- Write new words in a notebook with their meanings. Use those in passages, articles etc.
- Use new words in your daily sentences.
- Revise words regularly.

C. How can I improve my English grammar and writing?

- Learn basic grammar rules (tenses, parts of speech).
- Practice writing small paragraphs daily.
- Read English books to understand sentence structure.
- Ask teachers to check your writing.
- Practice regularly and be patient.
- Use online platform, applications like Dulingo to practice it more and more.

11. How can I get motivated?

A. How can I motivate myself to study regularly?

- Set small and clear daily goals.
- Make a simple timetable and follow it.
- Reward yourself after completing tasks.
- Study in a quiet and positive environment.
- Remember your future dreams and career goals.

B. What should I do when I feel demotivated or stressed?

- Take a short break and relax your mind.
- Talk to a teacher, parent, or trusted friend.
- Practice physical activities like walking, exercise or yoga on regular basis.
- Listen to motivational speeches or read inspiring stories.
- Start again with small steps instead of giving up.
- Maintain discipline in life. Regular routine helps.
- Try journaling your daily thoughts, make to-do list, and track your accomplishments in written form. It motivates.

C. How to handle stress during exam preparation?

- Make a proper daily study timetable.
- Study 4–6 hours with short breaks.
- Do daily physical exercise or running.
- Sleep at least 7–8 hours.
- Avoid overthinking and negative people.

12. How to find what skills I have?

A. How can I identify my skills and strengths?

- Notice which subjects or activities you enjoy most.
- Observe the tasks you can do easily compared to others.
- Think about achievements or appreciation you have received.
- Ask teachers, parents, or friends about your strengths.
- Try different activities to discover hidden talents.

B. How can I improve the skills I already have?

- Practice regularly and consistently.
- Take guidance from teachers or mentors.
- Watch tutorials or read books related to your skill.
- Participate in competitions or activities.
- Accept feedback and work on improvement areas.

C. What if I feel I don't have any special skill?

- Everyone has some skill; it may not be discovered yet.
- Try new activities to explore your interests.
- Practice regularly to build new skills.
- Do not compare yourself with others.
- Believe in yourself and stay patient.

D. How do I know if I am good at something?

- You feel confident and happy while doing that task.
- You forget flow of time while doing that activity.
- Others appreciate or praise your work.
- You complete the task faster or better than others.
- You enjoy doing it without getting bored.
- You are willing to practice it over and again.

E. Can I have more than one skill?

- Yes, everyone has multiple skills.
- Skills can be academic (math, writing).
- They can also be non-academic (sports, art, and communication).
- Some skills are soft skills like leadership and teamwork.
- Exploring different activities helps discover more skills.

