

AI Spoken English Practice - Teacher Reference Book

Objective:

The objective of this AI Spoken English Book is to support students in improving their spoken English skills through regular practice with AI-based conversations. The book provides simple, structured AI prompts where students can speak to the AI in English.

This helps them build confidence, improve pronunciation, develop vocabulary, and form correct sentences.


The overall aim is to make spoken English practice easy, engaging, and consistent with the support of AI.

Instructions:

1. There are two types of AI activities in this workbook.
2. Each AI activity is for 1 hour.
3. These activities are designed for Book 3 students.
4. Teachers will conduct:
 - a. First Hour - FEA lesson
 - b. Second hour - AI English Spoken Activity
5. AI Activity 1 will be conducted on Monday, Wednesday, and Friday (1 hour each day).
6. AI Activity 2 will be conducted on Tuesday, Thursday, and Saturday (1 hour each day).
7. Teachers who have completed all Book 3 lessons will conduct both activities:
 - a. 1 hour of AI Activity 1
 - b. 1 hour of AI Activity 2
8. Please watch this video: (very important)

https://www.youtube.com/watch?v=1xO_7ol2mjM

9. Take one day to conduct the lesson “Creating Gmail ID”. Please ensure that every student has their individual G-mail account and they are logged into ChatGPT using their own Gmail account.
10. Please refer to this document:

 Script for teachers (students not agreeing to attend classes)- PDF.pdf

Creating Gmail ID

Before Class: Teacher Preparation

Teacher must ensure:

- Students are informed one day before to bring their mobile phones
- Stable internet connection
- One device per student (tablet / laptop / student smartphone)
- As 3 students (1 from each session) will use one tablet, paste a sticker on the tablet with the student's name and assign the tablet as per the name.
- Earphones available for all present students
- Laptop Register ready (to note email IDs & passwords)

Step 1: Give Tabs to students if available - (5 mins)

- Assign each student a fixed tablet
- Students must use the same tablet every day
- Put name stickers of assigned users on the back of the tablet (one sticker per student/session)

Say- Today we will only create Gmail IDs.

Step 2: Gmail Creation (60 mins)

Instructions:

Tell students to play the [Gmail sign-up video](#) on their laptops.

- If students need to create a Gmail ID on their smartphone or tablet, play this.
- <https://www.youtube.com/watch?v=tWuuQI4w-LU>
- Tell students:
 - o *"Watch carefully. Pay attention to each step."*
 - o *"After the video, you will create your Gmail account!"*

Use this uniform format (write on the board exactly):

- Email ID:
firstname.lastname.FEAID@gmail.com
(Example: rahul.kumar713532@gmail.com)
- Password:
firstname@FEAID ((Example: rahul@713532)

Options if students don't have a phone:

- Use your FEA's friend/sibling's phone number
- Teacher calls home to receive OTP (Optional)
- Teacher's number used only as last option

Step 3: Teacher & Peer Support (Parallel Activity)

- Students who finish first:
 - Write their email ID & password in the laptop register
 - Help one struggling student
- Teacher:
 - Sits with the most struggling students
 - Helps them one by one
 - Ensures details are accurately noted

Ensure email IDs are created for all students, even if extra time is required.

If a few students are unable to complete Gmail creation:

Teacher must say:

“No need to worry.
We will complete this tomorrow.

Note their names in the register.

Closing (5 mins)

Teacher confirms:

- Gmail IDs created
- Details recorded

Teacher says:

“Tomorrow, we will start using AI.

AI Activity 1 (Monday, Wednesday, Friday)

AI Spoken English Practice Time: 60 minutes

Teacher Instructions for AI Speaking Practice

Step 1: Write this prompt on the board.

Prompt: “My English is kindergarten level. My topic is introducing myself. Ask me 5 easy questions one by one. Give me a sentence starter after each question. Correct my mistakes and ask me to repeat the answer in a complete sentence.”

Step 2: Ask students to rehearse the prompt 2–3 times before speaking to the AI.

Step 3: Students say the full prompt to the AI with their first topic.

Step 4: **(Important)** After the AI asks 5 questions and the student answers them, the student must start again with the full prompt for the next topic.

“My English is kindergarten level. My next topic is my daily routine. Ask me 5 easy questions one by one. Give me a sentence starter after each question. Correct my mistakes and ask me to repeat the answer in a complete sentence.”

Important Rule for Students

Do not just say “My next topic is _____”. Always repeat the full prompt with the new topic.

Live Voice Conversation Practice (60 Minutes)

1. Students must use the Live Conversation feature.
2. Speak loudly so that AI can understand your speech
3. Continue the conversation for at least 10 minutes for each topic. Choose your 5 favourite topics to converse.

Summary: Write this prompt on the board. Practice rehearsing the prompt a few times before students say it to the AI.

Prompt: “My English is kindergarten level. My topic is introducing myself. Ask me 5 easy questions one by one and give me a sentence starter after each question. Correct me and ask me to repeat in complete sentence”

(after answering 5 questions; go to the next topic and say the complete prompt -

My English is at kindergarten level. My next topic is my family. Ask me 5 easy questions one by one. Give me a sentence starter after each question. Correct my mistakes and ask me to repeat the answer in a complete sentence.”

Guide students to choose any 5 topics to speak whenever they do this activity

Speak on

1. “My next topic is Family.”
2. “My next topic is Career.”
3. “My next topic is Likes and Dislikes.”
4. My birthday
5. My daily routine
6. My school life
7. My best friend
8. My hobbies
9. My favorite teacher
10. My village
11. My favorite food
12. My favorite festival
13. My favorite movie
14. My morning routine
15. My evening routine
16. My weekend activities
17. My dream job
18. My future goals
19. My favorite subject
20. My childhood memories
21. My family members
22. My favourite season
23. My strengths
24. My weaknesses
25. My role model
26. My favorite season
27. My favorite place
28. My travel experience
29. My FEA classroom experiences
30. My neighbours

31. My market visit
32. My best holiday
33. How I save money
34. My first day at FEA
35. Healthy and unhealthy food
36. My parents
37. My daily responsibilities
38. My plans after finishing school
39. How I prepare for exams
40. My favorite festival celebration

Step 2: Use Follow-Up Prompts (When Needed)

If students struggle: guide students to say:

- “Please explain in easy words.”
- “I did not understand.”
- “Please speak slowly.”
- “Please ask the next question.”

AI Activity 2 (Tuesday, Thursday, Saturday)

AI Practice Time: 60 minutes

Instructions

1. Guide students to download AI Spoken English Practice Book from the FEAIndia.org resources section
2. Show the doGuide students to copy the first 30 questions from the document and paste them on ChatGpt
3. Write this prompt on the board and read aloud the prompt with students.
“Ask me these questions one by one slowly and give me a sentence starter. Ask me to answer in complete sentences and correct me.”
4. Now guide students to say this prompt to chat
5. AI will start asking the questions one by one.
6. Students must use live mode during the activity.
7. After speaking, students must press the mute button.
8. Continue the conversation until all questions are finished.

Troubleshooting Guide:

1. Start with demonstrating how an interaction with AI would go
2. Ask any student to come on stage and show the same demonstration again.
3. While demonstrating, show the mute button clearly
4. Demonstration should be done without earphones
5. Ask students to remain patient if the AI is taking time to respond
6. Distribute the earphones. The teacher should check with each student if the earphones are actually working or not. Do Not rely on students' responses about earphones
7. Ask students to practice the Prompt loudly first before using it
8. Demonstrate how to use the mute button when talking to AI. Students should click on the mute button right after they finish speaking
9. Ask students to Be Loud
10. If the transcript isn't visible, click on the CC option on the top of the ChatGpt screen
11. If the microphone is not clickable, go to the search option on the laptop and type microphone. Click Allow.
12. Train them on saying the follow-Up prompt:
13. In case students reach the *ChatGPT free limit*, ask them to either switch to a different Gmail account or create a new one to log in again. Alternatively, they can use *Gemini* as a substitute

“Please explain in easy words.”

“I did not understand.”

“Please speak slowly.”

“Please ask the next question.”

14. While students are talking to AI, the teacher should select a struggling student and personally sit with one student for at least 5-10 minutes to check if the student can continue the conversation.